

# Qantas Super

## Changing your investment options – for super accounts

**If you are changing the investment options that apply to your Income Account in Gateway, please complete the *Changing your investment options - for Income Accounts* form available on our website at [www.qantassuper.com.au](http://www.qantassuper.com.au).**

Complete this form to change the investment options that apply to your account in Qantas Super\*. You can also change your investment options by logging into your Qantas Super account online at [www.qantassuper.com.au](http://www.qantassuper.com.au).

Using this form, you can submit a request to change your investment options for:

- your current account balance;
- any future contributions made to your account; or
- both your current account balance and future contributions.

Changes to your investment options can be requested by you at any time. A valid change request for your future contributions is effective from the next business day following the date your request is received<sup>1</sup> and any asset switch will be processed effective the first Wednesday following the date your request is received. The Trustee may also suspend processing of investment switches during times of investment market volatility or illiquidity.

If you're unsure of which investment option best suits your needs, we recommend you speak to a licensed financial adviser. Refer to the Qantas Super *Investment Guide*, available on our website, for details about the investment options available. If no investment option is chosen, the default investment option will apply.

\* Defined benefit members – Your nominated investment options will only apply to certain accumulation accounts. That is, your nomination will not apply to accumulation accounts that are credited or debited with the Credited Interest Rate (CIR) for Qantas Super's defined benefit investments. For more information on how investment option changes apply, refer to the Information Booklet relevant for your division, available on our website at [www.qantassuper.com.au](http://www.qantassuper.com.au).

<sup>1</sup> A request received by Qantas Super's administrator after 11.30pm on any given day is deemed to be received the next business day.

### If you need help completing this form

For assistance call the Qantas Super Helpline on **1300 362 967**, Monday to Friday, 8am to 7pm AEST.

## Step 1 – Complete your personal details

Please print in black or blue pen,  
in uppercase, one character per box.



A separate form must be completed for each Division.

Division	<input type="text"/>																
Title	Mr <input type="radio"/>	Mrs <input type="radio"/>	Ms <input type="radio"/>	Miss <input type="radio"/>	Other	<input type="text"/>	<input type="text"/>	<input type="text"/>	Date of birth	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Given names	<input type="text"/>																
Surname	<input type="text"/>																
Postal address	<input type="text"/>																
Suburb	<input type="text"/>										State	<input type="text"/>	<input type="text"/>	Postcode	<input type="text"/>	<input type="text"/>	<input type="text"/>
Daytime telephone	<input type="text"/>										Mobile	<input type="text"/>					
Email	<input type="text"/>																
Member number	<input type="text"/>																





## Step 3 – Privacy

The Trustee respects the privacy of your personal information and is committed to complying with the Australian Privacy Principles in the Privacy Act 1988 (Cth).

Our Privacy Policy sets out our approach to the management of personal information. Subject to the Privacy Act 1998 (Cth), you can have access to and seek correction of your personal information. Our Privacy Policy contains information about how you can access and seek correction of your personal information, how you may complain about a breach of your privacy and other important information about how your personal information is collected, used and disclosed.

Our Privacy Policy is available on Qantas Super's website, [www.qantassuper.com.au](http://www.qantassuper.com.au) or you can obtain a copy by contacting us on **1300 362 967**.

## Step 4 – Sign the form

By signing this form I understand that:

- my asset switch will be processed effective the first Wednesday following the date my valid request is received by Qantas Super;
- my investment change for future contributions will be processed effective from the next business day following the date my valid request is received by Qantas Super;
- the Trustee may also suspend processing of investment switches during times of investment market volatility or illiquidity;
- the Trustee's administrator will not action my request if the information is incomplete or ambiguous;
- the information on this form will be handled by the Trustee to process my investment option choice;
- to process my investment option choice, the Trustee may disclose my personal information to the administrator or any other party necessary and I consent to the handling of my personal information in this way; and
- to access my personal information I can write to the Qantas Super Privacy Officer via the address below.

If you're unsure of which investment option suits your needs, we recommend you speak to a licensed financial adviser.

Signature



Date

/  /

**Please return your completed form to Qantas Super, GPO Box 4303, Melbourne, VIC 3001.**

